

**Application for a premises licence to be granted
under the Licensing Act 2003**

PLEASE READ THE FOLLOWING INSTRUCTIONS FIRST

Before completing this form please read the guidance notes at the end of the form.
If you are completing this form by hand please write legibly in block capitals. In all cases ensure that your answers are inside the boxes and written in black ink. Use additional sheets if necessary.
You may wish to keep a copy of the completed form for your records.

I/We Timothy John Petherbridge and Katrina Ann Petherbridge
(Insert name(s) of applicant)

apply for a premises licence under section 17 of the Licensing Act 2003 for the premises described in Part 1 below (the premises) and I/we are making this application to you as the relevant licensing authority in accordance with section 12 of the Licensing Act 2003

Part 1 – Premises Details

| | | | |
|--|--------------|-----------|---------|
| Postal address of premises or, if none, Ordnance Survey map reference or description Russets Petworth Road | | | |
| Post town | Chiddingfold | Post code | GU8 4SL |
| Telephone number at premises (if any) | 01428 683668 | | |
| Non-domestic rateable value of premises | £0 | | |

Part 2 - Applicant Details

Please state whether you are applying for a premises licence as
Please tick yes

- a) an individual or individuals * please complete section (A)
- b) a person other than an individual *
 - i. as a limited company please complete section (B)
 - ii. as a partnership please complete section (B)
 - iii. as an unincorporated association or please complete section (B)
 - iv. other (for example a statutory corporation) please complete section (B)
- c) a recognised club please complete section (B)
- d) a charity please complete section (B)

- e) the proprietor of an educational establishment please complete section (B)
- f) a health service body please complete section (B)
- g) a person who is registered under Part 2 of the Care Standards Act 2000 (c14) in respect of an independent hospital in Wales please complete section (B)
- ga) a person who is registered under Chapter 2 of Part 1 of the Health and Social Care Act 2008 (within the meaning of that Part) in an independent hospital in England please complete section (B)
- h) the chief officer of police of a police force in England and Wales please complete section (B)

* If you are applying as a person described in (a) or (b) please confirm:

- I am carrying on or proposing to carry on a business which involves the use of the premises for licensable activities; or Please tick yes
- I am making the application pursuant to a
 - o statutory function or
 - o a function discharged by virtue of Her Majesty's prerogative

(A) INDIVIDUAL APPLICANTS (fill in as applicable)

| | | | | | | | | | | |
|---|--|------------------------------|--------------------------|-------------------------------|-----------------------------|-----------------------------|--|--------------------------------|--|--|
| Mr <input checked="" type="checkbox"/> | | Mrs <input type="checkbox"/> | | Miss <input type="checkbox"/> | | Ms <input type="checkbox"/> | | Other Title (for example, Rev) | | |
| Surname Petherbridge | | | | | First names Timothy John | | | | | |
| I am 18 years old or over <input checked="" type="checkbox"/> Please tick yes | | | | | | | | | | |
| Current postal address if different from premises address | | | Russets Petworth Road | | | | | | | |
| Post Town | | Chiddingfold | | | | Postcode | | GU8 4SL | | |
| Daytime contact telephone number | | | | | 01428 683668 | | | | | |
| E-mail address (optional) | | | | | | | | | | |

SECOND INDIVIDUAL APPLICANT (if applicable)

| | | | | | | | | | | |
|-----------------------------|--|---|--|-------------------------------|----------------------------|-----------------------------|--|--------------------------------|--|--|
| Mr <input type="checkbox"/> | | Mrs <input checked="" type="checkbox"/> | | Miss <input type="checkbox"/> | | Ms <input type="checkbox"/> | | Other Title (for example, Rev) | | |
| Surname Petherbridge | | | | | First names Katrina Ann | | | | | |

| | | | |
|---|--------------------------|---|---------|
| I am 18 years old or over | | <input checked="" type="checkbox"/> Please tick yes | |
| Current postal address if different from premises address | Russéts Petworth Road | | |
| Post Town | Chiddingfold | Postcode | GU8 4SL |
| Daytime contact telephone number | 01428 683668 | | |
| E-mail address (optional) | | | |

(B) OTHER APPLICANTS

Please provide name and registered address of applicant in full. Where appropriate please give any registered number. In the case of a partnership or other joint venture (other than a body corporate), please give the name and address of each party concerned.

| |
|---|
| Name |
| Address |
| Registered number (where applicable) |
| Description of applicant (for example, partnership, company, unincorporated association etc.) |
| Telephone number (if any) |
| E-mail address (optional) |

Part 3 Operating Schedule

When do you want the premises licence to start?

| | | |
|-----|-------|------|
| Day | Month | Year |
| 1 | | |

If you wish the licence to be valid only for a limited period, when do you want it to end?

| | | |
|-----|-------|------|
| Day | Month | Year |
| | | |

Please give a general description of the premises (please read guidance note1)
 Proposed venue for weddings and other private parties utilising designated parts of the premises including the grounds where a marquee may be erected and regulated entertainment may take place

If 5,000 or more people are expected to attend the premises at any one time, please state the number expected to attend.

What licensable activities do you intend to carry on from the premises?

(Please see sections 1 and 14 of the Licensing Act 2003 and Schedules 1 and 2 to the Licensing Act 2003)

Provision of regulated entertainment

Please tick yes

- a) plays (if ticking yes, fill in box A)
- b) films (if ticking yes, fill in box B)
- c) indoor sporting events (if ticking yes, fill in box C)
- d) boxing or wrestling entertainment (if ticking yes, fill in box D)
- e) live music (if ticking yes, fill in box E)
- f) recorded music (if ticking yes, fill in box F)
- g) performances of dance (if ticking yes, fill in box G)
- h) anything of a similar description to that falling within (e), (f) or (g) (if ticking yes, fill in box H)

Provision of entertainment facilities:

- i) making music (if ticking yes, fill in box I)
- j) dancing (if ticking yes, fill in box J)
- k) entertainment of a similar description to that falling within (i) or (j) (if ticking yes, fill in box K)

Provision of late night refreshment (if ticking yes, fill in box L)

Supply of alcohol (if ticking yes, fill in box M)

B

| | | | | | |
|---|-------|--------|---|----------|-------------------------------------|
| Films Standard days and timings (please read guidance note 6) | | | Will the exhibition of films take place indoors or outdoors or both – please tick (please read guidance note 2) | Indoors | <input checked="" type="checkbox"/> |
| | | | | Outdoors | <input type="checkbox"/> |
| | | | | Both | <input type="checkbox"/> |
| | | | | | |
| Day | Start | Finish | Please give further details here (please read guidance note 3) Likely to be DVDs played through a television | | |
| Mon | 0800 | 0100 | | | |
| Tue | 0800 | 0100 | State any seasonal variations for the exhibition of films (please read guidance note 4) | | |
| Wed | 0800 | 0100 | | | |
| Thur | 0800 | 0100 | | | |
| Fri | 0800 | 0100 | | | |
| | | | Non standard timings. Where you intend to use the premises for the exhibition of films at different times to those listed in the column on the left, please list (please read guidance note 5) | | |
| Sat | 0800 | 0100 | | | |
| Sun | 0800 | 2330 | | | |

E

| Live music Standard days and timings (please read guidance note 6) | | | Will the performance of live music take place <u>indoors or outdoors or both – please tick</u> (please read guidance note 2) | Indoors | <input type="checkbox"/> |
|---|-------|--------|---|----------|-------------------------------------|
| | | | | Outdoors | <input type="checkbox"/> |
| | | | | Both | <input checked="" type="checkbox"/> |
| Day | Start | Finish | | | |
| Mon | 0800 | 0100 | Please give further details here (please read guidance note 3) To be indoors except where in a marquee or by strolling players in the grounds | | |
| Tue | 0800 | 0100 | | | |
| Wed | 0800 | 0100 | State any seasonal variations for the performance of live music (please read guidance note 4) New Year's Eve from 0800 to 0100 | | |
| Thur | 0800 | 0100 | | | |
| Fri | 0800 | 0100 | Non standard timings. Where you intend to use the premises for the performance of live music at different times to those listed in the column on the left, please list (please read guidance note 5) | | |
| Sat | 0800 | 0100 | | | |
| Sun | 0800 | 2330 | | | |

F

| | | | | | |
|---|-------|--------|--|----------|-------------------------------------|
| Recorded music Standard days and timings (please read guidance note 6) | | | Will the playing of recorded music take place indoors or outdoors or both – please tick (please read guidance note 2) | Indoors | <input type="checkbox"/> |
| | | | | Outdoors | <input type="checkbox"/> |
| | | | | Both | <input checked="" type="checkbox"/> |
| | | | | | |
| Day | Start | Finish | Please give further details here (please read guidance note 3) Background music & Discotheques indoors save where in a marquee | | |
| Mon | 0800 | 0100 | | | |
| Tue | 0800 | 0100 | State any seasonal variations for the playing of recorded music (please read guidance note 4) New Year's eve 0800 to 0100 | | |
| Wed | 0800 | 0100 | | | |
| Thur | 0800 | 0100 | Non standard timings. Where you intend to use the premises for the playing of recorded music at different times to those listed in the column on the left, please list (please read guidance note 5) | | |
| Fri | 0800 | 0100 | | | |
| Sat | 0800 | 0100 | | | |
| Sun | 0800 | 2330 | | | |

G

| Performances of dance Standard days and timings (please read guidance note 6) | | | <u>Will the performance of dance take place indoors or outdoors or both – please tick</u> (please read guidance note 2) | Indoors | <input type="checkbox"/> |
|--|-------|--------|--|----------|-------------------------------------|
| Day | Start | Finish | | Outdoors | <input type="checkbox"/> |
| Mon | 0800 | 0100 | <u>Please give further details here</u> (please read guidance note 3) Indoors save where in a marquee | Both | <input checked="" type="checkbox"/> |
| Tue | 0800 | 0100 | | | |
| Wed | 0800 | 0100 | <u>State any seasonal variations for the performance of dance</u> (please read guidance note 4) New Years eve 0800 to 0100 | | |
| Thur | 0800 | 0100 | | | |
| Fri | 0800 | 0100 | <u>Non standard timings. Where you intend to use the premises for the performance of dance at different times to those listed in the column on the left, please list</u> (please read guidance note 5) | | |
| Sat | 0800 | 0100 | | | |
| Sun | 0800 | 2330 | | | |

H

| | | | | | |
|---|-------|--------|--|----------|-------------------------------------|
| <p>Anything of a similar description to that falling within (e), (f) or (g) Standard days and timings (please read guidance note 6)</p> | | | <p><u>Please give a description of the type of entertainment you will be providing</u> Cabaret or similar performances excluding adult entertainment</p> | | |
| Day | Start | Finish | <p><u>Will this entertainment take place indoors or outdoors or both – please tick</u> (please read guidance note 2)</p> | Indoors | <input type="checkbox"/> |
| Mon | 0800 | 0100 | | Outdoors | <input type="checkbox"/> |
| Tue | 0800 | 0100 | <p><u>Please give further details here</u> (please read guidance note 3) Indoors save in a marquee</p> | Both | <input checked="" type="checkbox"/> |
| Wed | 0800 | 0100 | | | |
| Thur | 0800 | 0100 | | | |
| Fri | 0800 | 0100 | <p><u>State any seasonal variations for entertainment of a similar description to that falling within (e), (f) or (g)</u> (please read guidance note 4) New Year's eve 0800 to 0100</p> | | |
| Sat | 0800 | 0100 | <p><u>Non standard timings. Where you intend to use the premises for the entertainment of a similar description to that falling within (e), (f) or (g) at different times to those listed in the column on the left, please list</u> (please read guidance note 5)</p> | | |
| Sun | 0800 | 2330 | | | |

| | | | | |
|--|--------------|---------------|--|--|
| Provision of facilities for making music Standard days and timings (please read guidance note 6) | | | <u>Please give a description of the facilities for making music you will be providing</u> Performances indoors or in a marquee only save for strolling players in the grounds only as incidental to weddings and other private functions | |
| | | | <u>Will the facilities for making music be indoors or outdoors or both – please tick</u> (please read guidance note 2) | |
| Day | Start | Finish | <u>Please give further details here</u> (please read guidance note 3) See above | |
| Mon | 0800 | 0100 | | |
| Tue | 0800 | 0100 | | |
| Wed | 0800 | 0100 | | |
| Thur | 0800 | 0100 | | |
| Fri | 0800 | 0100 | | |
| Sat | 0800 | 0100 | | |
| Sun | 0800 | 2330 | <u>State any seasonal variations for the provision of facilities for making music</u> (please read guidance note 4) New Year's eve 0800 to 0100 | |
| | | | <u>Non standard timings. Where you intend to use the premises for provision of facilities for making music at different times to those listed in the column on the left, please list</u> (please read guidance note 5) | |

J

| | | | | | |
|---|-------|--------|---|---|--|
| Provision of facilities for dancing Standard days and timings (please read guidance note 6) | | | Will the facilities for dancing be indoors or outdoors or both – please tick (see guidance note 2) | Indoors <input type="checkbox"/> Outdoors <input type="checkbox"/> Both <input checked="" type="checkbox"/> | |
| | | | Please give a description of the facilities for dancing you will be providing With live music or a discotheque indoors only save in a marquee | | |
| Day | Start | Finish | Please give further details here (please read guidance note 3) see above | | |
| Mon | 0800 | 0100 | | | |
| Tue | 0800 | 0100 | State any seasonal variations for providing dancing facilities (please read guidance note 4) | | |
| Wed | 0800 | 0100 | | | |
| Thur | 0800 | 0100 | Non standard timings. Where you intend to use the premises for the provision of facilities for dancing entertainment at different times to those listed in the column on the left, please list (please read guidance note 5) | | |
| Fri | 0800 | 0100 | | | |
| Sat | 0800 | 0100 | | | |
| Sun | 0800 | 2330 | | | |

K

| | | | | | |
|---|-------|--------|--|----------|-------------------------------------|
| Provision of facilities for entertainment of a similar description to that falling within i or j Standard days and timings (please read guidance note 6) | | | Please give a description of the type of entertainment facility you will be providing Cabaret or similar entertainment but not of an adult nature | | |
| Day | Start | Finish | Will the entertainment facility be indoors or outdoors or both – please tick (please read guidance note 2) | Indoors | <input type="checkbox"/> |
| Mon | 0800 | 0100 | | Outdoors | <input type="checkbox"/> |
| | | | | Both | <input checked="" type="checkbox"/> |
| Tue | 0800 | 0100 | Please give further details here (please read guidance note 3) Indoors or in a marquee | | |
| Wed | 0800 | 0100 | | | |
| Thur | 0800 | 0100 | State any seasonal variations for the provision of facilities for entertainment of a similar description to that falling within i or j (please read guidance note 4) New Years eve 0800 to 0100 | | |
| Fri | 0800 | 0100 | | | |
| Sat | 0800 | 0100 | | | |
| | | | Non standard timings. Where you intend to use the premises for the provision of facilities for entertainment of a similar description to that falling within i or j at different times to those listed in the column on the left, please list (please read guidance note 5) | | |
| Sun | 0800 | 2330 | | | |

L

| Late night refreshment Standard days and timings (please read guidance note 6) | | | Will the provision of late night refreshment take place indoors or outdoors or both – please tick (please read guidance note 2) | Indoors | <input type="checkbox"/> |
|---|-------|--------|--|----------|-------------------------------------|
| Day | Start | Finish | | Outdoors | <input type="checkbox"/> |
| Mon | 2300 | 0100 | Please give further details here (please read guidance note 3) Indoors or in a marquee | Both | <input checked="" type="checkbox"/> |
| Tue | 2300 | 0100 | | | |
| Wed | 2300 | 0100 | State any seasonal variations for the provision of late night refreshment (please read guidance note 4) New Years eve 0800 to 0100 | | |
| Thur | 2300 | 0100 | | | |
| Fri | 2300 | 0100 | Non standard timings. Where you intend to use the premises for the provision of late night refreshment at different times, to those listed in the column on the left, please list (please read guidance note 5) | | |
| Sat | 2300 | 0100 | | | |
| Sun | 2300 | 2330 | | | |

M

| | | | | | |
|---|--------------|---------------|---|------------------|-------------------------------------|
| Supply of alcohol Standard days and timings (please read guidance note 6) | | | Will the supply of alcohol be for consumption (Please tick box) (please read guidance note 7) | On the premises | <input type="checkbox"/> |
| | | | | Off the premises | <input type="checkbox"/> |
| | | | | Both | <input checked="" type="checkbox"/> |
| Day | Start | Finish | State any seasonal variations for the supply of alcohol (please read guidance note 4) New Year's eve 0800 to 0100 | | |
| Mon | 0800 | 0100 | | | |
| Tue | 0800 | 0100 | | | |
| Wed | 0800 | 0100 | | | |
| Thur | 0800 | 0100 | | | |
| Fri | 0800 | 0100 | | | |
| Sat | 0800 | 0100 | | | |
| Sun | 0800 | 2330 | | | |
| | | | Non standard timings. Where you intend to use the premises for the supply of alcohol at different times to those listed in the column on the left, please list (please read guidance note 5) | | |

State the name and details of the individual whom you wish to specify on the licence as premises supervisor

| | |
|---|----------|
| Name Guy Wolley | |
| Address Cherry Cottage Barley Mow Hill Headley Down Hants | |
| Postcode | GU35 8AE |
| Personal Licence number (if known) LBMADS/00973 | |
| Issuing licensing authority (if known) London Borough of Wandsworth | |

N

Please highlight any adult entertainment or services, activities, other entertainment or matters ancillary to the use of the premises that may give rise to concern in respect of children (please read guidance note 8)

None

O

| | | | |
|---|-------|--------|---|
| Hours premises are open to the public Standard days and timings (please read guidance note 6) | | | State any seasonal variations (please read guidance note 4) New Years eve 0800 to 0130 |
| Day | Start | Finish | |
| Mon | 0800 | 0130 | Non standard timings. Where you intend the premises to be open to the public at different times from those listed in the column on the left, please list (please read guidance note 5) |
| Tue | 0800 | 0130 | |
| Wed | 0800 | 0130 | |
| Thur | 0800 | 0130 | |
| Fri | 0800 | 0130 | |
| Sat | 0800 | 0130 | |
| Sun | 0800 | 0000 | |

P Describe the steps you intend to take to promote the four licensing objectives:

a) General – all four licensing objectives (b,c,d,e) (please read guidance note 9)

Please see Operating Schedule attached

b) The prevention of crime and disorder

Please see Operating Schedule attached

c) Public safety

Please see Operating Schedule attached.

d) The prevention of public nuisance

Please see Operating Schedule attached

e) The protection of children from harm

Please see Operating Schedule attached

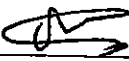
Please tick yes

- I have made or enclosed payment of the fee
- I have enclosed the plan of the premises
- I have sent copies of this application and the plan to responsible authorities and others where applicable
- I have enclosed the consent form completed by the individual I wish to be premises supervisor, if applicable
- I understand that I must now advertise my application
- I understand that if I do not comply with the above requirements my application will be rejected


IT IS AN OFFENCE, LIABLE ON CONVICTION TO A FINE UP TO LEVEL 5 ON THE STANDARD SCALE, UNDER SECTION 158 OF THE LICENSING ACT 2003 TO MAKE A FALSE STATEMENT IN OR IN CONNECTION WITH THIS APPLICATION

Part 4 – Signatures (please read guidance note 10)

Signature of applicant or applicant's solicitor or other duly authorised agent (See guidance note 11). If signing on behalf of the applicant please state in what capacity.

| | |
|-----------|--|
| Signature |  |
| Date | 1st June 2011 |
| Capacity | Applicant's Solicitors Licensing Consultant |

For joint applications signature of 2nd applicant or 2nd applicant's solicitor or other authorised agent. (please read guidance note 12). If signing on behalf of the applicant please state in what capacity.

| | |
|-----------|---|
| Signature |  |
| Date | 1st June 2011 |
| Capacity | Applicant's Solicitors Licensing Consultant |

| | | | |
|---|--|-----------|-----------------|
| Contact name (where not previously given) and postal address for correspondence associated with this application (please read guidance note 13) | | | |
| Richard Deighton | | | |
| OK Solicitors 146 Bognor Road | | | |
| Geek House etc | | | |
| 128 High Street | | | |
| Post town | Selsey Chichester Chichester | Post code | PO19 7TQ |
| Telephone number (if any) | 01243 603303 784324 | | |
| If you would prefer us to correspond with you by e-mail your e-mail address (optional) | | | |

Russets

Operating Schedule

Preamble

Russets is a country house set in substantial grounds and run by the Applicants who are the owners of the freehold of the premises.

The premises have undergone extensive refurbishment and in addition to separate living accommodation for them and their children, comprises facilities for the holding of private events including private parties and small conferences together [subject to obtaining the appropriate Licence] with weddings.

The Applicants do not intend that there should be any casual drinking and their admission policy, pricing structure and the substantial investment they have made in the premises militates against the risk of a booking that would be likely to cause a breach of any of the Licensing Objectives. Furthermore as the premises also comprise their home the Applicants have no desire to entertain any inappropriate use of the building.

The supply of alcohol for consumption off the premises is applied for to cover such private events as a wine tasting where as well as sampling the alcohol on offer the attendees will also be entitled to purchase same to take away.

The Applicants have included in the area to be covered in the Licence the grounds. This is so that a marquee can be erected and used for Licensable Activities and, for instance, a group of strolling players may perform, and alcohol supplied in the building or a marquee or temporary bar situated in the grounds can be consumed within the area covered by the Licence.

Conditions

The Applicants invite the Licensing Authority to impose the following Conditions in the Premises Licence.

1. No Licensable Activities including the supply of alcohol for consumption off the premises shall take place on the premises save in connection with the holding at the premises of a bona fide private function.
2. Licensable Activities may only take place within the building on the premises or in a marquee erected in the grounds of the premises save that strolling players may perform in the grounds and alcohol may be consumed by attendees in the grounds when dispensed in the building or a marquee or from a temporary bar situated on the premises.
3. All Licensable Activities save for those taking place within the building situated on the premises or in a marquee situated in the grounds of the premises shall cease at 23:00 on Mondays to Saturdays and at 22:00 on Sundays.

Compliance with the Licensing Objectives

Prevention of Crime and Disorder

The premises do not lend themselves by virtue of their location and the nature of the Licensable Activities to be carried on and the restriction on those who can attend to the likelihood of Crime and Disorder. However the Applicants are mindful of the need to ensure that only those invited to attend a private function are present on the premises. They are also acutely aware that some attendees may seek to consume too much alcohol or act in a boisterous manner. Accordingly to prevent excessive drinking or rowdiness the Applicants will train all their staff and will themselves ensure that any person who appears to be consuming too much alcohol or may behave in an antisocial manner is restrained and if necessary removed from the premises.

Public Safety

The premises have been extensively renovated and all the necessary fire extinguishers, emergency lighting, CCTV and other precautions taken after risk assessments have been carried out by the Applicants will be in place and reviewed from time to time and be the subject of at least annual checks. The wiring has been replaced and is the subject of a certificate in this regard. Access by wheelchair users has been provided and the staff will be trained in the proper means of exiting the premises safely in the case of e.g. fire. No particular exceptional hazards are present on the premises and the Applicants will comply with any restriction on numbers that the Responsible Authorities may require.

The Prevention of Public Nuisance

In addition to the matters referred to above the Applicants will use their best endeavours to ensure that attendees leave the premises in an orderly fashion, do not drive away noisily or when clearly having had too much to drink. The location of the premises some way away from the nearest conurbation and situated down a long drive is not conducive to outsiders gate-crashing events, but, as stated above the Applicants will use their best endeavours to ensure that this does not happen.

The Prevention of Children from Harm

There are no particular hazards likely to cause such harm on the premises. However no children will be permitted on the premises unless supervised by a responsible adult. The Applicants are in particular aware of the need to ensure that those underage do not consume alcohol either by purchasing or otherwise obtaining it themselves or consuming it when it has been obtained by an adult. The Applicants will adopt an over 25 policy and train their staff to do so. When the premises are booked for a private event the Applicants will ensure that the person making such a booking is aware of this policy and of the need for those who may appear to be under 25 to produce evidence that they are adults before they will be supplied with or permitted to consume alcohol.